

**Supplement to the Official Journal of the European Union**Info and online forms: <http://simap.ted.europa.eu>**CONTRACT NOTICE**

Directive 2014/24/EU

SECTION I: CONTRACTING AUTHORITY**I.1) Name and addresses**

(please identify all contracting authorities responsible for the procedure)

Official name: Verein Lokale Agenda 21 in Wien			National registration number:
Postal address: Grüngasse 9/5			
Town: Wien	NUTS code: AT1	Postal code: 1050	Country: Austria
Contact person:			Telephone: +43 15858040-0
E-mail: binder-zehetner@LA21wien.at			Fax:
Internet address(es) Main address: (URL) www.la21wien.at Address of the buyer profile: (URL)			

I.2) Joint procurement☐ The contract involves joint procurement

In the case of joint procurement involving different countries, state applicable national procurement law:

☐ The contract is awarded by a central purchasing body**I.3) Communication**

☒ The procurement documents are available for unrestricted and full direct access, free of charge, at: (URL) https://www.auftrag.at/etender.aspx?action=SHOW&ID=4d30dfc4-4dd3-48fb-b637-fcd712175b99
☐ Access to the procurement documents is restricted. Further information can be obtained at: (URL)
Additional information can be obtained from ☒ the abovementioned address ☐ another address:
Tenders or requests to participate must be submitted ☒ electronically via: (URL) www.auftrag.at ☐ to the abovementioned address ☐ to the following address:
☐ Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: (URL)

I.4) TYPE OF THE CONTRACTING AUTHORITY☐ Ministry or any other national or federal authority,
including their regional or local subdivisions☐ Body governed by public law

II.2.4) Description of the procurement: Für die Umsetzung der Lokalen Agenda 21 Plus im 15. Wiener Gemeindebezirk wird eine Prozessmanagementstelle (Agendabüro) gesucht. Im Sinne von Governance- und Partizipationsprozessen sollen folgende Aufgaben übernommen werden: Information, Aktivierung und Motivation von BürgerInnen, damit sie sich mit ihren Ideen für eine nachhaltige Bezirksentwicklung in die Lokale Agenda 21 Plus einbringen, Entwicklung von Projekten für eine nachhaltige Bezirksentwicklung mit interessierten BürgerInnen, Gestaltung von Kooperationsbeziehungen zwischen BürgerInnen, Politik und Verwaltung, organisatorischer Support der Agendaprojekte, fachliche Beratung und Vermittlung von Fachwissen, Vermittlung bei unterschiedlichen Interessen, Förderung von Lernprozessen, Öffentlichkeitsarbeit, Moderation der Steuerungsgruppe und Dokumentationsaufgaben. (nature and quantity of works, supplies or services or indication of needs and requirements)
II.2.5) Award criteria ☐ Criteria below ☒ Price is not the only award criterion and all criteria are stated only in the procurement documents
II.2.6) Estimated value Value excluding VAT: 360000 Currency: EUR (for framework agreements or dynamic purchasing systems – estimated total maximum value for the entire duration of this lot)
II.2.7) Duration of the contract, framework agreement or dynamic purchasing system Duration in months[] or Duration in days: or Start: 01/03/2021 / End: 30/11/2024 ☒ This contract is subject to renewal Description of renewals: Der Auftrag kann bis November 2026 verlängert werden. Für die Verlängerung steht ein maximaler Auftragswert von 180 000 Euro zur Verfügung.
II.2.9) Information about the limits on the number of candidates to be invited Envisaged number of candidates: [] or Envisaged minimum number: [] / Maximum number: [] Objective criteria for choosing the limited number of candidates:
II.2.10) Information about variants ☐ Variants will be accepted
II.2.11) Information about options ☐ Options Description of options:
II.2.12) Information about electronic catalogues ☐ Tenders must be presented in the form of electronic catalogues or include an electronic catalogue
II.2.13) Information about European Union funds The procurement is related to a project and/or programme financed by European Union funds ☐ yes ☒ no Identification of the project:
II.2.14) Additional information:

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers List and brief description of conditions: siehe Teilnahmeunterlagen
III.1.2) Economic and financial standing ☒ Selection criteria as stated in the procurement documents List and brief description of selection criteria:

Minimum level(s) of standards possibly required:
III.1.3) Technical and professional ability ☒ Selection criteria as stated in the procurement documents List and brief description of selection criteria: Minimum level(s) of standards possibly required:
III.1.5) Information about reserved contracts ☐ The contract is reserved to sheltered workshops and economic operators aiming at the social and professional integration of disabled or disadvantaged persons ☐ The execution of the contract is restricted to the framework of sheltered employment programmes

III.2) Conditions related to the contract

III.2.1) Information about a particular profession (only for service contracts) ☐ Execution of the service is reserved to a particular profession Reference to the relevant law, regulation or administrative provision:
III.2.2) Contract performance conditions:
III.2.3) Information about staff responsible for the performance of the contract ☒ Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

SECTION IV: PROCEDURE

IV.1) Description

IV.1.1) Type of procedure ☐ Open procedure ☐ Accelerated procedure: Justification: ☐ Restricted procedure ☐ Accelerated procedure: Justification: ☒ Competitive procedure with negotiation ☐ Accelerated procedure: Justification: ☐ Competitive dialogue ☐ Innovation partnership
IV.1.3) Information about a framework agreement or a dynamic purchasing system ☐ The procurement involves the establishment of a framework agreement ☐ Framework agreement with a single operator ☐ Framework agreement with several operators Envisaged maximum number of participants to the framework agreement: ☐ The procurement involves the setting up of a dynamic purchasing system ☐ The dynamic purchasing system might be used by additional purchasers

In the case of framework agreements, provide justification for any duration exceeding 4 years:

IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue

☐ Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated

IV.1.5) Information about negotiation (only for competitive procedures with negotiation)

☒ The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

IV.1.6) Information about electronic auction

☐ An electronic auction will be used

Additional information about electronic auction:

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement ☐ yes ☒ no

IV.2.1) Previous publication concerning this procedure Notice number in the OJ S: []/S []-[] [] [] [] [] (One of the following: Prior information notice; Notice on a buyer profile)
IV.2.2) Time limit for receipt of tenders or requests to participate Date: (dd/mm/yyyy) 13/11/2020 Local time: (hh:mm) 11:00
IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates Date:(dd/mm/yyyy)
IV.2.4) Languages in which tenders or requests to participate may be submitted DE
IV.2.6) Minimum time frame during which the tenderer must maintain the tender Tender must be valid until: (dd/mm/yyyy) or Duration in months: [] (from the date stated for receipt of tender)
IV.2.7) Conditions for opening of tenders Information about authorised persons and opening procedure:

VI.1) Information about recurrence This is a recurrent procurement ☒ no ☐ yes Estimated timing for further notices to be published:	
VI.2) Information about electronic workflows ☐ Electronic ordering will be used ☐ Electronic invoicing will be accepted ☐ Electronic payment will be used	

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VI.4.1) Review body		
Official name: Landesverwaltungsgericht Wien		
Postal address: Muthgasse 2, Riegel C		
Town: Wien	Postal code: 1190	Country: Austria
E-mail:	Telephone:	
Internet-Address:(URL)	Fax:	
VI.4.2) Body responsible for mediation procedures		
Official name:		
Postal address:		
Town:	Postal code:	Country: Austria
E-mail:	Telephone:	
Internet-Address:(URL)	Fax:	
VI.4.3) Review procedure		
Precise information on deadline(s) for review procedures:		
VI.4.4) Service from which information about the review procedure may be obtained		
Official name:		
Postal address:		
Town:	Postal code:	Country: Austria
E-mail:	Telephone:	
Internet-Address:(URL)	Fax:	

VI.5) Date of dispatch of this notice: (dd/mm/yyyy):12/10/2020

It is the contracting authority's/contracting entity's responsibility to ensure compliance with European Union law and any applicable laws.