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Travel Management and related Services for the Energy Community Secretariat

Energy Community Secretariat

L-735316-0325

General Information

Type of contracting body: Contracting Authority

Procedure in the upper threshold

Key data for the publication of contracts to be awarded and framework agreements

Key data for the publication of contracts to be awarded, framework agreements and the establishment or phasing-in of dynamic purchasing systems (Annex VIII, Section 1, Z 2 BVergG 2018)

a) Name of the contracting body

Energy Community Secretariat

b) The master number of the contracting entity pursuant to § 6 E-GovG (E-Government Act) and a unique file number of the procurement procedure assigned by the contracting entity (master number - file number)

9110014187183-P-211884

c) Contact point of the contracting body

Marta Bromboszcz

+43 66488368532

marta.bromboszcz@energy-community.org

d) An indication as to whether offers are to be transmitted in electronic form (to be affirmed even in case of partial electronic submission of offers)

Yes

e) URL of communication platform, if applicable

<https://www.auftrag.at/etender.aspx?action=SHOW&ID=fd512f88-31b0-4ac3-a4b6-73319d7ce977>

f) URL of tender documents or information on how tender documents are made available (if known)

Unrestricted availability of tender documents under:

<https://www.auftrag.at/etender.aspx?action=SHOW&ID=fd512f88-31b0-4ac3-a4b6-73319d7ce977>

g) CPV code main part or parts

60000000

h) CPV code additional part or parts (if any)

i) Type of the contract (works, supply or service contract)

Services

j) Designation of the contract

Travel Management and related Services for the Energy Community Secretariat

k) Short description of the contract

The scope of services is to provide the complete Travel Management Services to the Energy Community Secretariat in accordance with the specifications as further defined in this document. The Contractor shall provide professional solution of the highest standards to carry out the Services. The Services shall be quoted based on unit rates for the required services.

l) NUTS Code of the place of performance and/or the main place of execution

AT

- m) **An indication as to whether the contract will be divided into lots.**
No
- n) **In case of non-recurring obligations: envisaged date of performance (DD/MM/YYYY)**
- o) **In case of recurring obligations or framework contracts: term of the contract (in months or days)**
- p) **The end time of a dynamic purchasing system or audit system (DD/MM/YYYY)**
- q) **Indication of the planned start of execution (DD/MM/YYYY)**
01/06/2020
- r) **The contract is reserved to companies pursuant to §§ 23 or 196**
No
The contract is performed, pursuant to §§ 23 or 196 within the framework of programmes for protected employment relationships
No
- s) **An indication as to whether only participatory organisations pursuant to §§ 152 or 313 may participate in the procurement process for a specific service contract**
It is not a specific service contract
- t) **Where appropriate, an indication as to whether the official decision of an authority as to the admissibility of the exercise of an activity is required**
does not apply or not applicable
- u) **Designation of the type of procedure**
open procedure

This is a dynamic purchasing system
No
- v) **Where appropriate, an indication as to whether a framework agreement should be concluded with one operator or a framework agreement with several operators**
does not apply or not applicable
- w) **The final date for receipt of tenders or requests to participate (DD/MM/YYYY, hh:mm)**
30/04/2020, 12:00
- x) **If applicable, URL for revocation decision**
- y) **If applicable, end of standstill period in case of revocation decision (DD/MM/YYYY)**
- z) **If applicable, URL for revocation declaration**
- z1) **If applicable, date of dispatch to the Publications Office of the notice (DD/MM/YYYY)**
25/03/2020
- z2) **Date of first availability of notice (DD/MM/YYYY)**
27/03/2020
- z3) **Indication of the date of the last modification of the invitation to tender (dd/mm/yyyy, hh:mm)**
27/03/2020, 00:01